



Protocol for visiting Priests or Deacons who wish to minister within the Diocese of Clonfert

*(to be read in conjunction with the relevant guidelines from the National Board for
Safeguarding Children in the Catholic Church)*

All Priests or Deacons present should sign the register in the sacristy to declare his presence on a particular time and date.

Priests or Deacons not incardinated into the Diocese of Clonfert visiting for a once-off event

Should the Priest or Deacon visiting for a once off event not be incardinated in the Diocese of Clonfert, he must provide a valid Celebret/Letter of Good Standing for inspection by the parish priest or duly delegated person. “Valid Celebret Presented” should be noted beside the visitor’s signature in the register.

Priests or Deacons not incardinated into the Diocese of Clonfert visiting for more than one event

In the case of a Priest or Deacon not incardinated into the Diocese of Clonfert visiting for more than one event, the Parish Priest or duly delegated person **must make prior contact with the diocesan office** to ensure that the proper protocols, including Garda Vetting are followed before the visiting Priest or Deacon is permitted to minister in any form.

Normally contact should be made with the diocesan office at **least 6 weeks in advance**.

Persons in any form of Consecrated Life, who wish to perform ministry of any kind for more than one event eg. deliver a parish mission, retreat, series of talks, etc should also make prior contact with the Diocesan Office.